



BOARD AGENDA & REPORTS

for the Meeting of the Adelaide Park Lands Authority Board

Thursday 20 June 2019
at 5:30 pm

in the Colonel Light Room,
Adelaide Town Hall

The Adelaide Park Lands Authority was established by the *Adelaide Park Lands Act 2005 (SA)* as a subsidiary of the City of Adelaide under the provisions of the *Local Government Act 1999 (SA)*.

The Adelaide Park Lands Authority is the principle advisory body to the City of Adelaide and the South Australian State Government on Park Lands matters as part of the Park Lands governance framework; see diagram [here](#). The Authority provides guidance around the use of and improvement to the Adelaide Park Lands through the development of the Adelaide Park Lands Management Strategy 2015 – 2025, which can be found [here](#).

For further information please read the [APLA charter](#) and access the [Adelaide Park Lands Act 2005 \(SA\)](#)

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| Membership: | The Lord Mayor; and 4 other members appointed by the Council; and 5 members appointed by the Minister. |
| Quorum: | 6 |
| Presiding Member - Deputy Presiding Member - Board Members - | The Right Honourable the Lord Mayor Sandy Verschoor, Ms Kirsteen Mackay, Ms Allison Bretones, Ms Jessica Davies-Huynh, Mr Matt Davis, Mr Stephen Forbes, Councillor Alex Hyde, Ms Stephanie Johnston, Mr Craig Wilkins and Mr Ben Willsmore. |
| Proxy Board Members | Councillor Anne Moran (for Councillor Alex Hyde) Professor Emeritus Damien Mugavin (for Ms Stephanie Johnston) |
| Apologies - Deputy Presiding Member - | Ms Kirsteen Mackay |

1. **Acknowledgement of Country**

At the opening of the Board Meeting, the Board member presiding will state:

‘Adelaide Park Lands Authority acknowledges that we are meeting on traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living today.

And we also extend that respect to other Aboriginal Language Groups and other First Nations who are present today.’

2. **Confirmation of Minutes – 23/5/2019**

That the Minutes of the meeting of the Board of the Adelaide Park Lands Authority held on 23 May 2019 be taken as read and be confirmed as an accurate record of proceedings.

3. **Presiding Member Reports**

4. **Questions on Notice / Motions on Notice**

Nil

5. **Questions without Notice/Motions without Notice**

6. **Deputations**

Granted at time of Agenda Publication – 14/6/2019

6.1 Deputation – Prof Rob Cheesman AM – Parking Policy for the Park Lands

6.2 Deputation – Mr Simon Rodger – Car Parking adjacent to sporting and recreation space

7. **Presentations/Workshop**

7.1 Presentation – Park Lands Parking Study (20 minutes)

Presenter: Geoffrey Booth, Principal Park Lands Strategy (CoA)

Purpose: To present the findings of an audit of all parking that occurs on and adjacent to the Park Lands

7.2 Presentation - Park Lands Building Design Guidelines (20 minutes)

Presenter: Chris Dimond, Architect, Strategy (CoA)

Purpose: To present the findings of an investigation into the current challenges facing building design, location and scale in the Park Lands

8. **Reports for the consideration of the Board**

8.1 Proposals for multi-year event licences (2019-2024) [2018/02467] [Page 3]

8.2 World Heritage Nomination Committee - appointments [2018/02875] [Page 10]

9. **Executive Officer Verbal Report**

10. **Next Meeting – Thursday 25 July 2019**

11. **Closure**

Proposals for multi-year event licences (2019-2024)

Advice to APLA regarding proposals for multi-year event licences

ITEM 8.1 20/06/2019
Adelaide Park Lands Authority

2018/02467
Public

Program Contact:
Vanessa Godden, AD Customer
8203 7156

Approving Officer:
Clare Mockler, Director
Community

EXECUTIVE SUMMARY:

This report is presented in accordance with the Authority's stated function in the *Adelaide Park Lands Act 2005 (SA)* to "provide comments or advice in relation to the operation of any lease, licence or other form of grant of occupation of land within the Adelaide Park Lands". Many hundreds of events are held in the Park Lands each year. It is important to manage the impacts of these events on trees, turf, other vegetation as well as public access and the visual amenity of the Park Lands.

This report:

- Recommends support for the granting of 10 multi-year event licences for events in the Adelaide Park Lands;
- Recommends support for variations to two existing multi-year event licences; and
- Details the approach being undertaken to ensure that the Adelaide Park Lands are used responsibly, rested and remediated and how public access is managed.

RECOMMENDATION:

THAT THE ADELAIDE PARK LANDS AUTHORITY ADVISES COUNCIL:

That the Adelaide Park Lands Authority:

1. Supports the granting of a five-year event licence to:
 - 1.1. Adelaide Horse Trials Management Incorporated for the use of Rymill Park/Murlawirrapurka (Park 14), Victoria Park/Pakapakanthi (Park 16) and King Rodney Park/Ityamai-itpina (Park 15) for the Mitsubishi Motors Australian International 3 Day Event from 2019-2023.
 - 1.2. Enventive Incorporated for the use of Red Gum Park/Karrawirra (Park 12) and Pinky Flat for Corporate Cup from 2019-2023.
 - 1.3. Catholic Church Endowment Society Incorporated for the use of Veale Park/Walyu Yarta (Park 21) for the Marian Procession from 2020-2024.
2. Supports the granting of a three-year event licence to:
 - 2.1 Adelaide Festival Centre Trust for the use of the Barr Smith Walk (Adelaide Riverbank Lawn) for the Lucky Dumpling Market from 2019-2021.
 - 2.2 Cheesefest Australia Pty Ltd for the use of Rymill Park/Murlawirrapurka (Park 14) for Cheesefest&FERMENT from 2019-2021.
 - 2.3 Enventive Incorporated for the use of Peace Park for the Mother's Day Classic from 2020-2022.
 - 2.4 Skating At Pty Ltd for the use of Victoria Square/Tarntanyangga (South) for Skating At Victoria Square from 2020-2022.
 - 2.5 Hutt St Centre for the use of Victoria Park/Pakapakanthi (Park 16) and Peppermint Park/Wita Wirra (Park 18) for Walk a mile in my boots from 2019-2021.

3. Supports the granting of a three-year event licence with a possibility of a two-year extension to:
 - 3.1 L&W Entertainment Productions Pty Ltd for the use of Hindmarsh Square/Mukata for Cirque Africa from 2020-2024.
 4. Supports the granting of a five-year event licence to Any Excuse... Pty Ltd for Vegan Festival from 2019-2023 for either Rundle Park/Kadlitpina (Park 13) or Victoria Square/Tarntanyangga (North).
 5. Supports the organisers of Glendi Greek Festival's request for the closure of Reconciliation Plaza as part of their event for the remainder of the life of their multi-year event licence.
 6. Supports the amendment of the existing multi-year event licence with Adelaide Festival Corporation for the Adelaide Festival Hub to include concerts as part of the Adelaide Festival Hub for the remainder of the life of their multi-year event licence.
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IMPLICATIONS AND FINANCIALS:

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| Adelaide Park Lands Management Strategy | <p>An outcome stated in the Adelaide Park Lands Management Strategy (APLMS) is that the Park Lands 'host diverse events, from small to large, in more places more often'. Strategy 1.5 in the APLMS outlines intent to 'Create spaces to accommodate cultural, sporting, artistic and recreational events of varying types and sizes. Many of the actions under this strategy directly support this strategy. In particular, actions which are supported by the multi-year event licences are:</p> <ul style="list-style-type: none"> • Prioritise events showcasing carbon neutrality and sustainable resource use across the Park Lands. • Promote events which showcase the Park Lands and enhance the visitor experience. |
| Policy | Provision of multi-year event licences is a project contained within the Adelaide Park Lands Events Management Plan. The proposals for multi-year event licences contained within this report are also in adherence to the respective Community Land Management Plans. |
| Consultation | <p>As per legislative requirements, public consultation was conducted on the proposed multi-year event licences and amendments to existing multi-year event licences via Council's consultation platform <i>Your Say Adelaide</i> for a period of 21 days from 8-29 May 2019.</p> <p>In summary, there were:</p> <ul style="list-style-type: none"> • 65 visits to the Your Say Adelaide page. • 3 people who completed a submission form. <p>In addition to external public consultation, a range of Council teams were consulted with to ensure that the proposed multi-year event licences would not have high risk impacts on other activities to occur in the Park Lands.</p> |
| Resource | No additional resources are required to deliver this project. |
| Risk / Legal / Legislative | <p>The Expression of Interest (EOI) process has been informed by probity and legal advice. This has been formalised in an Evaluation and Probity Plan.</p> <p>Organisers of approved multi-year event licences will be required to submit a risk assessment plan as a condition of their event licence.</p> |
| Opportunities | Multi-year event licences provide many benefits to both event organisers and the Council. Longer term security of tenure is provided to event organisers which may help them with attracting other support. It also supports us taking a curatorial approach to programming by allowing oversight over a long term which allows for good planning and incorporation of rest and remediation periods. |
| 18/19 Council Budget Allocation | Not as a result of this report. |
| Proposed Council 19/20 Budget Allocation | Not as a result of this report. |
| Life of Project, Service, Initiative or (Expectancy of) Asset | Under the <i>Local Government Act 1999 (SA)</i> , Councils are able to provide event licences of up to five years. The multi-year event licences were initially offered for the duration of 1 July 2019 - 30 June 2023. However due to the first commencement date of some of the events being considered, a five-year event licence would extend into year 2024. Therefore, the life of the multi-year event licences under this round would extend from 1 July 2019-30 June 2024. |
| 18/19 Budget Reconsideration (if applicable) | Not as a result of this report. |
| Ongoing Costs (eg maintenance cost) | Not as a result of this report. |
| Other Funding Sources | Not as a result of this report. |

DISCUSSION

Background

1. Under the *Local Government Act 1999* (SA), Local Governments are able to issue event licences for up to five years. The Adelaide Park Lands Events Management Plan (APLEMP) sets out as one of its nine projects, the provision of multi-year event licences.
2. Multi-year event licences enable many benefits to both the City of Adelaide and event organisers. Most fundamentally, they provide security of long-term tenure for event organisers and allow Council to take a curatorial approach to programming, including the allowance for adequate rest and remediation of the Park Lands in between events. Multi-year event licences also bring great benefits to event organisers as it streamlines the amount of information an applicant needs to provide annually.
3. Provision of multi-year event licences was first delivered in 2017 via an Expression of Interest (EOI) process, with 27 applicants successfully being granted a multi-year event licence for varying periods.
4. On 8 March 2019, EOIs were invited for event organisers to apply for a multi-year event licence. This round coincided with the opening of Council's Sponsorship program.

Proposed Event Management Considerations and public consultation

5. As per the APLEMP, all proposals for multi-year event licences were subject to a 21- day period of public consultation via Council's consultation platform, *Your Say Adelaide* from 8-29 May 2019.
6. In summary, there were:
 - 6.1 65 visits to the page
 - 6.2 17 people who viewed information on the page
 - 6.3 3 people completed a submission form.
7. A summary of feedback received and our response to the feedback is attached ([Link 1](#)).
8. A submission has been received as part of the public consultation ([Link 2](#)). Our response to this letter is included in [Link 1](#).

Care and management of Park Lands as part of multi-year event licences

9. All applicants for a multi-year event licence were required to outline their strategies to manage impacts to the Adelaide Park Lands during their event occupancy. These were assessed against the evaluation criteria. Impact mitigation strategies are outlined in ([Link 3](#)) against each event.
10. Strategies to reduce impacts on the Park Lands include:
 - 10.1 Elevating of buildings off the turf;
 - 10.2 Watering plans which include timing and set up of sprinklers to maximise opportunities for watering the turf;
 - 10.3 Protective matting; and
 - 10.4 Vehicle management.
11. Management and care of the Park Lands during events is carefully monitored by the Events and Horticulture teams and this would continue for the proposed multi-year event licences.
12. The recommendations contained within this report are supported by Council's Horticulture team with the programming allowing for ample rest and remediation periods.

Aboriginal and Torres Strait Islander interests

13. Some events in areas of the Adelaide Park Lands may be of interest to the Kurna community. Currently we engage with the Kurna community on events proposed to be held in culturally sensitive sites.

Visual amenity of events

14. The APLEMP 2016-2020 outlines requirements regarding the visual amenity of events. As stated in the APLEMP, event organisers will:
 - 14.1 Minimise fencing as Council wants to ensure the Park Lands remain unfenced where possible to maintain access to site for as much time as possible over the course of the event;
 - 14.2 Utilise fencing that is attractive, high quality, semi-transparent (with the exception of back of house areas of events) and uses best practice methods for the installation and removal of the fencing. Ideally fencing will display the name, date and times of the event; and

- 14.3 Undertake practices that limit the amount of damage to the event site and take responsibility for restoring the site to the pre-event condition through the remediation process.
15. Council assesses site plans and other supporting documentation to ensure that visual amenity is maximised wherever possible.
16. Formal site inspections during event occupancy help us to ensure compliance on this matter.
17. During event occupancy, feedback from members of the public is considered and at times, means that event organisers must respond to and change an approach.
18. These requirements will be implemented with the proposed holders of multi-year event licences.

Public access during multi-year events

19. The APLEMP 2016-2020 outlines requirements for event organisers to ensure public access into and throughout the Park Lands is maintained to the maximum extent possible. As stated in the APLEMP, event organisers are to:
 - 19.1 Ensure, wherever possible, that amenities such as playgrounds, BBQs and public toilets remain unfenced and where a toilet must be inside a fence, ensure a replacement toilet is provided outside the fence;
 - 19.2 Ensure public access to pedestrian and cycle paths to the maximum extent possible; and
 - 19.3 Ensure parking is maintained for all users of the Park Lands where possible.
20. Public access during the event and during pack up/set down is monitored by Council. Site plans are assessed to determine whether key pathways will be left open and we ensure that advanced notification to stakeholder groups to advise of any path closures occurs.
21. Formal site inspections during event occupancy help us to ensure compliance on this matter.

Vehicle access and parking strategies

22. Many event organisers require vehicle access into and throughout the Adelaide Park Lands during their event occupancy. Event organisers can nominate those essential vehicles and associated reasons for required access. Examples of essential vehicles are:
 - 22.1 Contractors with equipment (ie electricians, staging);
 - 22.2 First aid; and
 - 22.3 Catering vans.
23. Essential vehicles are issued a Park Lands Event Parking Permit which authorises them to park on a Park Land for a specified period with associated conditions.
24. Any vehicle that is found to be parked on the Park Lands without a Parking Permit is investigated. Routine inspections by Council's Park Lands Rangers and Events team provide the mechanism to ensure that this is being monitored throughout the event occupancy.
25. Vehicle management plans submitted by event organisers are assessed by Council to ensure impacts on the turf are minimised.

Other event management measures

26. There are other considerations that recipients of multi-year event licences would be required to adhere to. These are summarised below:
 - 26.1 Noise mitigation - all event organisers are required to adhere to the requirement of the Event Noise Mitigation Standard Operating Procedures.
 - 26.2 Safety - applicable event organisers are required to submit Security Plans. Risk assessments are also required to be submitted and must detail plans to ensure crowd safety.
 - 26.3 Waste - all event organisers are required to submit Waste Management Plans to detail how waste will be coordinated. As per the APLEMP and the recently endorsed Sustainable Event Guidelines, we strive to ensure that external event organisers are implementing best practice in relation to waste management at events.
 - 26.4 Public transport - a condition of event licences is that any event with anticipated attendance of 5,000 or more people, prompts us to notify Department of Planning, Transport and Infrastructure (DPTI). This may result in DPTI organising for additional public transport. Costs for this provision are met by the event organiser.

Key Biodiversity Areas

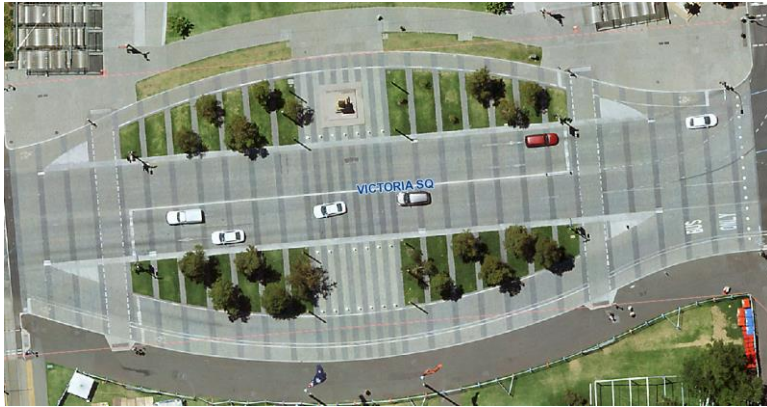
27. Whilst some of the events being recommended for a multi-year event licence are in sites that contain Key Biodiversity Areas (KBAs), no direct risks have been identified.
28. Any possible future risks to KBAs by event organisers will be mitigated by ensuring that event organisers are aware of the KBAs and are provided with guidance on how to avoid any damage to them during their event occupancy.

Public feedback- 2019 Events Season

29. Over the 2019 Fringe/Festival season a complaints register was maintained. A total number of 15 complaints were recorded in this register with 73% of the complaints relating to noise. It is a standard approach that complaints received are provided to the relevant event organiser or other relevant authority for their actioning and ongoing compliance.

Glendi Greek Festival

30. For the remainder of the life of their multi-year event licence, organisers of Glendi Greek Festival have requested that Reconciliation Plaza is closed during their event for patron safety and to improve connectivity between the north and south portions of Victoria Square/Tarntanyangga. They have advised that access to the Adelaide Central Markets would still be maintained.



31. For their 2019 event, organisers of Glendi Greek Festival have requested that Reconciliation Plaza is closed from Friday 29 November 2019 at 12am until Monday 2 December 2019 at 2am. According to the APLEMP, any request to close Reconciliation Plaza for more than 24 hours requires public consultation and decision making of Council. Consultation with the Adelaide Central Market Authority (ACMA) and other key stakeholders including the Market District is also required.
32. We have initiated conversations with ACMA regarding this request from organisers of Glendi Greek Festival. ACMA is not supportive of any closures of Reconciliation Plaza during the opening hours of the Adelaide Central Markets of which this request falls into.
33. Based on the overall feedback received from the public consultation and that access to the Adelaide Central Markets would be maintained, it is recommended that the closure is supported.

Adelaide Festival Hub

34. Adelaide Festival Corporation has an existing approved multi-year event licence for delivery of the Adelaide Festival Hub in Elder Park. This licence is approved until and including year 2022.
35. Adelaide Festival lodged a new EOI as part of this opening round which outlined a change to their existing multi-year event licence application which relates to the delivery of concerts during the Adelaide Festival Hub. It is proposed that the outdoor concerts will be community and family focused and will involve both national and international talent. The concerts will be held over the opening weekend of Adelaide Festival. The concerts are proposed to attract up to 15,000 people.
36. Due to potential impacts of the concerts, this change request was considered substantial enough to warrant public consultation and reconsideration by Council. Based on the overall feedback received from the public consultation, it is recommended that this addition to Adelaide Festival's existing multi-year event licence is supported.

Future opportunities for multi-year event licences

37. We anticipate re-opening the next round of multi-year event licences in late 2020.

ATTACHMENTS

Nil

- END OF REPORT -

World Heritage Nomination Committee - appointments

ITEM 8.2 20/06/2019
Adelaide Park Lands Authority

Program Contact:
Keith Davis, AD Public Realm
8203 7974

2018/02875
Public

Approving Officer:
Klinton Devenish, Director
Operations

EXECUTIVE SUMMARY:

In October 2018, the Adelaide Park Lands Authority established a committee to explore the feasibility of mounting a World Heritage nomination for the Adelaide Park Lands and City Layout. At the time, the Authority elected to defer any appointments to that committee until 2019, to accommodate any changes in Authority membership. Now that the membership has settled, the appointment process can proceed.

RECOMMENDATION:

THAT THE ADELAIDE PARK LANDS AUTHORITY:

1. Appoints 3 Board Members to the Adelaide Park Lands and City Layout World Heritage Nomination Committee.
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IMPLICATIONS AND FINANCIALS:

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| Adelaide Park Lands Management Strategy | <p>STRATEGY 5.2 of the Adelaide Park Lands Management Strategy states: Consider World Heritage listing of the Adelaide Park Lands and City Layout</p> <p>The Adelaide Park Lands and City Layout are recognised across the world for their outstanding heritage value and the integrity of Colonel Light's original plan of Adelaide and the ring of Park Lands which encircle it. International and interstate visitors are increasingly interested in visiting cultural and heritage places, and World Heritage status attracts particular interest and can generate economic benefits from increased tourism.</p> <p>With the following "ACTIONS"</p> <ol style="list-style-type: none"> 1. Secure a commitment to pursue World Heritage listing. 2. Develop the case for World Heritage listing. |
| Policy | <p>The City of Adelaide's Strategic Plan states: "We will continue to build our international brand to attract more people from all around the world to experience our City while also exporting our culture to global audiences." And Vision of "a welcoming and dynamic city full of rich and diverse experiences".</p> |
| Consultation | Public consultation is not required. |
| Resource | Not as a result of this report. |
| Risk / Legal / Legislative | <p>The Authority's Charter includes a provision for Board members who are Committee members to be remunerated at the same level as Board members.</p> <p>A Board Member nominated for a Committee position, and upon subsequent acceptance of the nomination by this Member, this particular Board Member will have to declare a material conflict of interest and vacate the Colonel Light Room before the matter is voted on. This is because the Member could receive an additional remuneration depending on the outcome of the consideration of the matter.</p> |
| Opportunities | <p>An active committee to investigate the feasibility of World Heritage Listing for the Park Lands and City Layout.</p> <p>International recognition for Adelaide's planning heritage and legacy.</p> <p>A likely tourism increase for the City of 20-30%.</p> |
| 18/19 Council Budget Allocation | Nil |
| Proposed Council 19/20 Budget Allocation | Nil |
| Life of Project, Service, Initiative or (Expectancy of) Asset | Long Term. |
| 18/19 Budget Reconsideration (if applicable) | Not as a result of this report. |
| Ongoing Costs (eg maintenance cost) | Not as a result of this report. |
| Other Funding Sources | Will be explored as part of the process. |

DISCUSSION

Background

1. Amongst those with an awareness of the planning legacy of the Adelaide Park Lands and City Layout there has been a long-standing interest in pursuing its inclusion on the World Heritage List.
2. The Adelaide Park Lands Preservation Association began researching the prospect of such a listing in approximately 1996.
3. City of Adelaide records show that:
 - 3.1. A Council resolution on 9 February 2000 expressed in principle support for the pursuance of World Heritage Listing for the “*Adelaide Plan, including its park lands*”
 - 3.2. The matter was referred to the Capital City Committee in September 2001
 - 3.3. Council called for a report on the matter in January 2003
 - 3.4. A report to the Capital City Committee was presented in November 2011.
4. The Adelaide Park Lands Management Strategy, endorsed by the City of Adelaide in December 2016 and by the State Government in August 2017, recognises the potential for World Heritage Listing and includes the following actions:
 - 4.1. *Secure a commitment to pursue World Heritage listing*
 - 4.2. *Develop the case for World Heritage listing.*
5. At its meeting on 24 May 2018, the Adelaide Park Lands Authority (the Authority) resolved:
 - 5.1. *That given the Member for Adelaide’s recent announcement of support for World Heritage Listing of the Adelaide Park Lands and the supportive position in the Adelaide Park Lands Management Strategy for securing commitment and developing a case for listing of the Adelaide Park Lands and City Layout, the Board of the Adelaide Park Lands Authority establishes a committee to explore the feasibility of, and possible options for mounting a World Heritage nomination and to develop support for the project.*
6. The Hon. Rachel Sanderson MP (Member for Adelaide) indicated her support for a World Heritage Nomination for the Adelaide Park Lands at:
 - 6.1. The Annual General Meeting of the Adelaide Park Lands Preservation Association on Sunday 29 April 2018.
 - 6.2. The opening of the Adelaide Park Lands Art Prize on Wednesday 4 July 2018.
7. At its meeting on 18 October 2018, the Authority resolved to:
 - 7.1. Establish the Adelaide Park Lands and City Layout World Heritage Nomination Committee (the Committee)
 - 7.2. Defer any appointments to the Committee until 2019
 - 7.3. Approve additional appointments to the Committee of persons who are not members of the Adelaide Park Lands Authority, subject to the approval of the Authority on a case-by-case basis
 - 7.4. Endorse ‘Terms of Reference’ for the Committee.
8. The full report concerning the establishment of the Committee can be found here ([Link 1](#)).
9. The Committee’s Terms of Reference can be found here ([Link 2](#)).
10. The Authority received a presentation ([Link 3](#)) regarding a potential World Heritage Listing nomination for the Adelaide Park Lands and City Layout at its meeting on 23 May 2019.

Funding

11. The Authority’s 2019 Business Plan and Budget included a request to the City of Adelaide for \$100k to explore the feasibility of World Heritage Nomination for the Adelaide Park Lands and City Layout (which could be reduced to \$50k if the State Government is forthcoming with a \$50k contribution).
12. At its meeting on 30 April 2019, Council endorsed the Authority’s Business Plan and Budget. The Authority’s Presiding Member wrote to the Minister for Sustainability, Environment and Conservation on 27 March 2019 requesting \$50k in funding. A reply has yet to be received.

Committees established by the Adelaide Park Lands Authority

13. Both the *Adelaide Park Lands Act 2005* and the Authority's Charter contain provisions regarding the establishment of Committees by the Authority's Board. These provisions can be found in full here ([Link 4](#)) but include:
 - 13.1. The Presiding Member is, ex-officio, a member of each committee
 - 13.2. Procedures to be observed in relation to the conduct of business at a meeting of a committee will be as determined by the Board or as determined by the committee where the Board has not made such a determination.
14. There is no provision regarding the number of Committee Members.
15. The Authority's Charter includes a provision for Board members who are Committee members to be remunerated at the same level as Board members.
16. In the event of more nominations than Committee positions, an election shall be affected by voting by ballot.
 - 16.1 A Board member nominated for appointment to the Committee may participate in a ballot.
 - 16.2 If the votes for two or more candidates for the office are equal, lots will be drawn to determine which candidate or candidates will be excluded.
 - 16.3 All elections for positions will be subject to confirmation by way or a resolution of the Board before being final and binding.
 - 16.4 A Board member selected for appointment will be required to declare a material conflict of interest and vacate the Colonel Light Room at the point when a motion to appoint is moved and voted upon.

ATTACHMENTS

Nil

- END OF REPORT -